

Item Description	Per Unit Cost	Year One	
		Quantity	Total Cost
<b>Research</b>			
Labor	17/hr	1,248 (416 hrs per organization)	21,216
Research Stipend for Completed Neighborhood Reportcard	5	300	1,500
Data Analysis/Report	1500	1	1500
<b>Coalition Operating Costs</b>			
Labor	17/hr	156 (52 hrs per organization)	2,652
	35/nr (average 3 hours a week)		
Fiscal Agent/Book Keeping		1 year	5,040
Block Captain Stipend	50/month	5	3000
Printed Material for Donor Outreach	60	3	180
Printed Material for Neighborhood Program Outreach	60	3	180
<b>Small-Scale Programs</b>			
Labor	17/hr	156 (52 hrs per organization)	2,656
Critical Repair Program (as derived from a Capacity Building Grant made by Habitat)	5000	1	5000
Printing Costs for hard copies of "Home Maintenance Guides"	25	30	750
Incentive Package for "Neighborhood Engagement Course"	25	20	500
Professionals for Neighborhood Clean-up 2.0	500	3	1500
Materials for Neighborhood Cleanup 2.0	500	3	1500
Dumptsters for Neighborhood Clean-up 2.0	400	3	1200
Printed Materials for Advocacy Meetings	5	50	500
Porch Spruce-Up Giftcard Program	75	15	1125
<b>Total Annual Cost:</b>			<b>49,999</b>

# More Information:

## **Fiscal Agent/Bookkeeper**

AHDC will serve as the fiscal agent/bookkeeper. The organization serves in this capacity for Grace House and Project Leadership.

- AHC has an independent audit annual, which will include the bookkeeping we perform for the Coalition.
- Price is estimated based on non-payroll services.

## **Coalition Labor**

- When one of the participating organization submits a claim for reimbursement for labor, they will submit an invoice with support documentation for the time and support given
- Individuals from each organization will provide the labor to complete the work of the coalition
- Labor will be divided equally among participating organizations
- 52 hours per organization annually
- The Housing Heroes commit to investing their staff labor to completing the tasks of the Coalition, even beyond the funding covered in the budget.

## **Dumpsters from Marion Utilities:**

- City of Marion NA has an established relationship with Marion Utilities in which they receive dumpster at no cost for each Neighborhood Cleanup.
- The Coalition will leverage this established relationship for their “Neighborhood Cleanup 2.0” program
- Attached on the following page is a copy of a Dumpster Reservation Form. The cost section is blank, showing the City NA's partnership with Marion Utilities to receive dumpster services at no cost.

## **Critical Repair - Habitat:**

- The critical repair budget line item is listed as \$5,000 is a commitment Habitat made in relation to a Capacity Building (CB) HUD Funded Grant. Included is the covenant of that grant versus providing direct quotes. The reason quotes cannot be provided is that each critical repair will be unique to a qualified family and no family (or pilot neighborhood) has been selected until research is conducted. Critical repairs could include: a new roof or roof repair, HVAC/plumbing repair, window replacement, siding replacement/repair, furnace repair, etc. Critical repairs do not include cosmetic items.

# Solid Waste Toter/Dumpster Reservation Form

## RESERVATION INFORMATION

- Reservations can be made in person at our Solid Waste Office or by emailing this form to [solidwaste@marionutilities.com](mailto:solidwaste@marionutilities.com). You will be contacted to confirm your reservation.
- Reservations must be submitted two (2) weeks before the delivery date requested.  
Please provide a 48-hour notice for cancellations.
- Payment must be in full at the Marion Utilities Engineering Office prior to delivery.

## RULES AND LIABILITY

To receive the maximum benefit of the City-wide service and to protect health and welfare, the undersigned agrees to abide by the following rules and accepts the terms and conditions as stated:

- Toters/Dumpsters shall only be used for solid waste only. (No yard debris, toxic and hazardous materials, appliances or electronics.) Dumpster load level can not be higher than the top of the dumpster.
- If the dumpster is to be placed in a right-of-way, the customer will need to pay for a permit. Permits are \$25.00 and may be purchased at Marion's City Hall Engineering Department at 301 S. Branson St.
- Toters must be lined with trash liners provided by Marion Utilities.
- Toters/Dumpsters shall not be overloaded. Businesses/Organizations using the toters/dumpsters are required to clean up any spillage.
- Marion Utilities is hereby released from any and all claims for damage resulting from the Utilities' equipment or personnel being on or causing damage to business/personal property to deliver or remove the requested toter(s)/dumpster(s), including but not limited to; any damage to any pavement or subsurface materials on any route reasonably necessary to perform the services herein requested. Marion Utilities is hereby released from any and all claims for all bodily injuries as a result of toter/dumpster use or location of toter/dumpster. The undersigned shall be responsible for any and all damage to the toter/dumpster while the toter/dumpster is located on the property of the undersigned/business/organization or while the undersigned is using the toter/dumpster.

Name <u>Kayla Johnson @ 336-455-1319</u>		Organization/Business (If applicable) <u>City of Marion</u>	
Address <u>Neighbor: Jan Bowen @ 812-533-1877</u>		Contact	
Phone Number		Email <u>Kjohnson@cityofmarion.in.gov</u>	
Item	Residential Waste	Construction & Demolition Waste	Total
Toter			
Dumpster (10-yard)	\$280 (Up to 2 tons)	\$300 (Up to 2 tons)	
Dumpster (30-yard)	\$440 (Up to 6 tons)	\$500 (Up to 6 tons)	
Dumpster (40-yard)	\$520 (Up to 8 tons)	\$600 (Up to 8 tons)	<u>X (if Possible!)</u>
Delivery Address:	<u>S. "E" St. between 5<sup>th</sup> + 6<sup>th</sup>, W. Side of Street, S. of Alley</u>		Delivery Date: <u>10/16/20</u>
Pick-up Address:			Pick-Up Date: <u>10/19/20</u>
Special Instructions:	<u>Garfield Neighborhood Clean-Up</u>		
Contact's Signature <u>Kayla M. Johnson</u>	Date <u>9/9/20</u>		



RAIN DATE: 10/24/20

Delivery: 10/22/20

Pick-Up: 10/26/20

**CAPACITY BUILDING PROGRAM  
2019  
SUBGRANT AGREEMENT**

i.	Subawardee:	Grant County, HFH of (IN)
ii.	Subawardee DUNS:	015651177
iii.	Federal ID Number:	B19CBGA001
iv.	Federal Award date:	06/12/2020
v.	Subaward Period of Performance:	01/01/2021 - 12/31/2023
vi.	Amount Obligated by this Action:	\$105,000.00
vii.	Total Amount of Federal Funds Obligated to Subawardee:	\$105,000.00
viii.	Total Amount of Subaward:	\$105,000.00
ix.	Subaward project description:	Capacity Building Program
x.	Federal awarding agency:  Prime Awardee name and contact info:	U.S. Dept. of Housing and Urban Development (HUD)  Habitat for Humanity International, Inc. 322 W. Lamar Street Americus, GA 31709  Attn : Anna Beningo Manager - Government Grants Program abeningo@habitat.org
xi.	CDFA Number and Name:	14.252; Section 4 Capacity Building for Community Development and Affordable Housing Grant
xii.	Subaward is R&D	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
xiii.	Subrecipient Indirect Cost Rate:	N/A

This agreement is made and entered into by and between HABITAT FOR HUMANITY INTERNATIONAL, INC. a Georgia not-for-profit corporation with its principal place of business at 322 Lamar Street, Americus, Georgia 31709 ("HFHI"), and Grant County, HFH of (IN) - PO Box 687, Marion IN 46952-0687 (the "Affiliate").

WHEREAS, The Department of Housing and Urban Development ("HUD") has awarded to HFHI, pursuant to the Act, the NOFA and the Grant Agreement (each defined below), the grant in the amount of Six Million Three Hundred and Seventy Thousand One Hundred and Thirty-Eight Dollars and No Cents (\$6,370,138.00) (the "Grant") for the purpose of building capacity with HFHI's affiliates in the United States;and

WHEREAS, HFHI wishes to make a portion of the funds available to the Affiliate;

NOW THEREFORE, in reliance upon and in consideration of the mutual representations and obligations hereunder, the HFHI and the Affiliate agree as follows:

ARTICLE I  
DEFINED TERMS

For purposes of this Subgrant Agreement, the following words and phrases have the meanings set forth below unless the context clearly requires otherwise:

- a. "Act" shall mean the HUD Demonstration Act of 1993 as amended (Pub.L. 103-120).
- b. "Allowable Costs" shall mean the direct and indirect costs set forth in the Budget, determined in accordance with the Office of Management and Budget "Cost Principles" (2 CFR Part 200, Subpart E). For reference, Allowable Costs must satisfy certain general criteria including being necessary and reasonable for the performance of the Grant and allocable thereto, determined in accordance with generally accepted accounting principles, conforming to any limitations or exclusions set forth in these principles or in the award as to types or amount of cost items, consistent with policies and procedures that apply uniformly to both federally financed and other activities of the organization, accorded consistent treatment, adequately documented, **and not used to meet cost sharing or matching requirements of any federally financed program**.
- c. "Budget" shall mean the budget submitted by the Affiliate as part of its Application Package as set forth in Exhibit B to this Subgrant Agreement, and as approved by HFHI.
- d. "Disbursement Request" shall mean a request for disbursement of Subgrant Funds submitted by the Affiliate on a form provided by HFHI's Capacity Building Department, signed by an authorized representative of the Affiliate.
- e. "Effective Date" shall mean the date of HFHI's execution hereof.
- f. "Event of Default" has the meaning set forth in Section 10.1 of this Subgrant Agreement.
- g. "Federal Funds" shall mean the funds granted to HFHI under the terms of the Grant Agreement for the purpose of building capacity with the Affiliates in the United States.
- h. "Grant Agreement" shall mean that certain agreement made between HFHI and HUD with respect to the Grant.
- i. "HUD" shall mean the U. S. Department of Housing and Urban Development.
- j. "NOFA" shall mean the 2019 Notice of Funding Availability (Docket Number FR-6300-N-07) as published January 30, 2019.
- k. "Subaward Letter" shall mean that certain letter from HFHI to the Affiliate with respect to the funds made available to the Affiliate pursuant to the Grant Agreement, the terms of which are hereby incorporated by reference into this Subgrant Agreement.
- l. "Subgrant Application Package" shall mean the application for a Subgrant submitted by the Affiliate to HFHI, the terms of which are hereby incorporated by reference into this Subgrant Agreement.
- m. "Subgrant" shall mean the subaward of Federal Funds made to the Affiliate pursuant to the terms of this Subgrant Agreement.
- n. "Subgrant Agreement" shall mean this agreement, as set forth herein as well as all Exhibits and all documents expressly incorporated by reference by the terms of this Subgrant Agreement, as may be amended from time to time by the mutual consent of HFHI and the Affiliate.
- o. "Subgrant Funds" shall mean the amount subawarded to the Affiliate pursuant to Article II of this Subgrant Agreement.
- p. "Unit" shall mean new construction, rehab, or critical home repair of at least \$5,000.
- q. "Work Plan" shall mean the narrative description of tasks and activities and an implementation schedule, as set forth in Exhibit A and Exhibit B to this Subgrant Agreement, which the Affiliate proposes to accomplish and which has been approved by HFHI as the Work Plan, as amended from time to time. Each Work Plan shall provide that the Affiliate's activities under this Subgrant Agreement shall be completed no later than September 30, 2023.

ARTICLE II  
SUBAWARD OF FUNDS

2.1 The Subaward

Subject to the provisions of this Subgrant Agreement, HFHI will make available to the Affiliate the amount equal to One Hundred